



# TECHNICAL GUIDE TO THE 2024 STAFF SURVEY DATA FOR BANK ONLY WORKERS

## NHS STAFF SURVEY COORDINATION CENTRE

Version 6

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### Contents

Intr	oduction	2
.1	Note on sex, gender and gender identity in the NHS Staff Survey	3
Dat	a cleaning	3
.1	Cleaning by contractors	3
2.2	Cleaning of the national dataset	4
Peo	ple Promise elements and theme scores	4
5.1	Contributing questions	5
5.2 ontrik	Calculation of summary indicators (PP elements, themes and sub-scores) from the outing questions	8
Que	estion level results1	4
Ber	nchmarking groups1	8
Met	hod used for weighting scores1	9
5.1 Co	prrective weight for 20231	9
Out	puts2	0
'.1	National outputs2	0
.2	Local outputs2	2
.3	Region/system-level outputs2	5
Org	anisation historical comparability2	7
8.1	Organisations with no historical comparisons2	7
Cha	anges to historical data2	9
Que	estionnaire comparability and survey changes2	9
Res	pondent burden calculation3	5
pend	ix A: Eligibility criteria3	6
		7
-		
	S data	
	.1 Dat Dat .1 .2 Pec .1 .2 ontril Que Ber Met .1 Co Out .1 .2 .1 Cha Que Res pend uality SWRE	Data cleaning



### **1** Introduction

The NHS Staff Survey (NSS) has provided essential information to employers and national stakeholders about staff experience across the NHS in England since 2003. Following changes to the survey in 2021, the questions were aligned with the NHS People Promise to track progress against its collaborative aim to improve the experience of working in the NHS for all staff.

To support inclusion and the People Promise commitment that "we each have a voice that counts", in 2022 NHS England extended eligibility to participate in the survey to NHS workers who do not have a substantive contract but work for the NHS via an in-house bank. Trusts and other participating organisations could opt to survey eligible bank workers using a tailored version of the questionnaire.

Following the successful extension of the survey to bank workers on a voluntary basis in 2022, and since 2023, all organisations with at least 200 active in-house bank only workers were required to invite those bank workers to take part in the bank version of the survey. Organisations with fewer than 200 eligible bank only workers could also participate on a voluntary basis.

The national outputs for the 2024 NHS Staff Survey for bank only workers (NSSB) are published annually by the Survey Coordination Centre in spring 2025. The 2024 results (available in Spring 2025) are primarily intended to be used by organisations to help review and improve staff experience.

This guide contains detailed, technical information on how results are calculated and what data are presented in each output file. For a brief overview of the Staff Survey data and the reports produced, please refer to the 'Basic Guide to the Staff Survey Data', which is also available to download from <u>www.nhsstaffsurveys.com/survey-documents/</u>.

More detailed technical information on the results of the NHS Staff Survey (NSS) for staff on substantive contracts is reported separately (see the <u>NHS Staff Survey Technical Document</u>). This technical guide relates only to the survey results for bank only workers.

Furthermore, this document relates only to results in the outputs produced by the Survey Coordination Centre. A full list and details of these outputs can be found in <u>Section 7</u>. Organisations referring to the results produced by their contractors should note that certain details in this document may not be applicable to those results.

# Note that any comparisons between the NSS and the NSSB results should be made with caution due to differences in the survey methodology/questions asked and differences between the profile of staff with substantive contracts and the bank only workforce.

Please note that there have been some minor changes to the questionnaire since 2023. A summary of these changes is available to download from the <u>Survey Documents section</u> of the NSS website.

Note that throughout this report, the term 'bank workers' is used to refer to individuals within the NHS whose primary employment in is held via a casual/zero hours contract and who have no additional form of substantive employment at the participating organisation, otherwise referred to as 'bank *only* workers'. These individuals were eligible to complete the version of the NHS Staff



Survey tailored for bank workers. Details of the criteria used by NHS organisations to determine staff eligibility for inclusion in NSSB are provided in <u>Appendix A</u>.

### 1.1 Note on sex, gender and gender identity in the NHS Staff Survey

Sex, gender and gender identity are complex and important topics. The Office for National Statistics (ONS) has recently published information<sup>1</sup> regarding its reporting of some of this data, and there are ongoing legal processes seeking clarification to existing legislation. In 2021 there was a review of the language and terminology used in the survey, with input from staff networks, and current questions were developed to closely align with the ONS. Questions are continually reviewed against any changes to legislation or guidance.

### 2 Data cleaning

### 2.1 Cleaning by contractors

Before submitting their data to the Survey Coordination Centre, contractors carry out data cleaning according to instructions in the contractor guidance. The cleaning process carried out by contractors is outlined below.

For most questions that require a single answer only, the data is treated as missing (i.e. left blank) if respondents have ticked more than one response option. There are a few exceptions to this general rule, as specified below.

For the occupational group question (q46), priority coding applies to multiple responses:

- Within the Registered Nurses and Midwives section, Midwives, Health Visitors or District/Community options are prioritized over Adult/General, Mental Health, Learning Disabilities and Children.
  - Other types of multiple responses in the Registered Nurses and Midwives section are recoded as Other Registered Nurses.
- If General Management and another occupational group are ticked, the latter option is kept with the other responses being set as blank.

For the questions on reporting physical violence (q18d) and reporting harassment, bullying and abuse (q19d), the following cleaning is applied to multiple responses:

- If the respondent has ticked **BOTH** "Yes, I reported it" **AND** "Yes, a colleague reported it", this is entered as a code 6, indicating "Reported both by self and a colleague", regardless of what else is selected.
- If the respondent has ticked EITHER "Yes, I reported it" OR "Yes, a colleague reported it" AND ALSO ticked "Don't know" AND/OR "Not applicable" then the former two responses ("Yes") are kept and the "Don't know" and/or "Not applicable" codes removed.
- If the respondent has ticked any other combination of responses, then this question is coded as missing (i.e. blank).

<sup>&</sup>lt;sup>1</sup> For more information, please see <u>https://osr.statisticsauthority.gov.uk/publication/review-of-statistics-on-gender-identity-based-on-data-collected-as-part-of-the-2021-england-and-wales-census-final-report/</u>



### 2.2 Cleaning of the national dataset

Data collected and cleaned by survey contractors (as outlined in <u>Section 2.1</u>) is submitted to the Survey Coordination Centre which carries out additional cleaning as described below.

Out of range responses (e.g. a value of '4' for a question that only has 3 response options) are cleaned out for all questions.

For q21c, if a respondent has entered a free text comment for response option 7 ('Other') but did not tick the response box, this is set to ticked in cleaning.

There are also a number of filtered questions in the questionnaire, i.e. questions which should not have been answered if a certain response is ticked on a preceding routing question. The Survey Coordination Centre applies a common set of editing instructions to clean these filtered questions, as detailed below:

- If the response to q16d is "No" or missing then q16e is set to missing.
- If the respondent did not select any of codes 2, 3, 4 or 5 at q18a OR q18b OR q18c then their response to q18d is set to missing.
- If the respondent did not select any of codes 2, 3, 4 or 5 at q19a OR q19b OR q19c then their response to q19d is set to missing.
- If the response to both q21a and q21b is "No" or missing then q21c is set to missing.
- If the response to q40a is "No" or missing then q40b is set to missing.

Data cleaning rules are applied retrospectively, so any data included in reporting in 2024 will be cleaned according to the current rules, rendering the trend results comparable.

In 2023, an error in the automatic checking of responses allowed a small number of invalid combinations for q31 to be included in the results: these have now been excluded from the 2023 results and the error corrected for 2024.

### **3** People Promise elements and theme scores

The People Promise summary indicators provide an overview of staff experience in relation to the seven elements of the People Promise:

- 1. We are compassionate and inclusive
- 2. We are recognised and rewarded
- 3. We each have a voice that counts
- 4. We are safe and healthy
- 5. We are always learning
- 6. We work flexibly
- 7. We are a team

Summary scores are also calculated for the long-standing themes:

- Staff Engagement
- Morale



Each People Promise element score and theme score is based on between one and four subscores<sup>2</sup>, with each sub-score calculated from the responses to between one and nine questions (see <u>Section 3.1</u>).

All summary indicators – the People Promise element scores, theme scores and sub-scores – are scored on a 0-10pt scale and reported as mean scores. A higher score always indicates a more favourable result.

In order to achieve a 0-10pt scale for these measures, all responses for the contributing questions are rescored to fit this scale. Details of how the responses are scored for each of the questions feeding into the summary indicators can be found in <u>Section 3.</u>2.

### 3.1 Contributing questions

The questions contributing to each People Promise element and theme are shown in Table 1 below, along with the sub-scores they feed into.

### PP element 1: We are compassionate and inclusive

### **Compassionate culture**

Q8a - "I feel that my role makes a difference to patients / service users."

Q30a - "Care of patients / service users is my organisation's top priority."

Q30b - "My organisation acts on concerns raised by patients / service users."

Q30c - "I would recommend my organisation as a place to work."

Q30d – "If a friend or relative needed treatment I would be happy with the standard of care provided by this organisation."

### **Compassionate leadership**

Q14f - "My immediate manager(s) works together with me to come to an understanding of problems."

Q14g - "My immediate manager(s) is interested in listening to me when I describe challenges I face."

Q14h - "My immediate manager(s) cares about my concerns."

Q14i - "My immediate manager(s) takes effective action to help me with any problems I face."

### **Diversity and equality**

Q20 – "Does your organisation act fairly towards staff regardless of ethnic background, gender, religion, sexual orientation, disability or age, for example with regards to career progression or development opportunities?"

Q21a – "In the last 12 months have you personally experienced discrimination at work from patients / service users, their relatives or other members of the public?"

Q21b – "In the last 12 months have you personally experienced discrimination at work from manager / team leader or other colleagues?"

Q26 – "I think that my organisation respects individual differences (e.g. cultures, working styles, backgrounds, ideas, etc)."

### Inclusion

Q11f - "I feel valued by my team."

<sup>&</sup>lt;sup>2</sup> With the exception of People Promise element 2 "We are recognised and rewarded" where the score is calculated directly from the question responses.



Q11g - "I feel a strong personal attachment to my team."

Q12b – "The people I work with are understanding and kind to one another."

Q12c - "The people I work with are polite and treat each other with respect."

### PP element 2: We are recognised and rewarded

Q6a – "The recognition I get for good work."

Q6b - "The extent to which my organisation values my work."

Q6c - "My level of pay."

Q12d - "The people I work with show appreciation to one another."

Q14e - "My immediate manager(s) values my work."

#### PP element 3: We each have a voice that counts

#### Autonomy and control

Q5a - "I always know what my work responsibilities are."

Q5b - "I am trusted to do my job."

Q5c - "There are frequent opportunities for me to show initiative in my role."

Q5d - "I am able to make suggestions to improve the work we do."

Q5e - "I am involved in deciding on changes introduced that affect my work."

Q5f - "I am able to make improvements happen at work."

Q7b - "I have a choice in deciding how to do my work."

#### **Raising concerns**

Q25a - "I would feel secure raising concerns about unsafe clinical practice."

Q25b - "I am confident that my organisation would address my concern."

Q30e - "I feel safe to speak up about anything that concerns me in this organisation."

Q30f – "If I spoke up about something that concerned me I am confident my organisation would address my concern."

### PP element 4: We are safe and healthy

#### Health and safety climate

Q5g - "I am able to meet all the conflicting demands on my time at work."

Q5h - "I have adequate materials, supplies and equipment to do my work."

Q5i – "When I am at work, there are enough staff for me to do my job properly."

Q7a - "I have unrealistic time pressures."

Q16a - "My organisation takes positive action on health and well-being."

Q18d – "The last time you experienced physical violence at work, did you or a colleague report it?"

Q19d – "The last time you experienced harassment, bullying or abuse at work, did you or a colleague report it?"

### Burnout

Q17a - "How often, if at all, do you find your work emotionally exhausting?"

Q17b - "How often, if at all, do you feel burnt out because of your work?"

Q17c - "How often, if at all, does your work frustrate you?"

Q17d - "How often, if at all, are you exhausted at the thought of another day/shift at work?"

Q17e - "How often, if at all, do you feel worn out at the end of your working day/shift?"

Q17f - "How often, if at all, do you feel that every working hour is tiring for you?"

Q17g – "How often, if at all, do you not have enough energy for family and friends during leisure time?"



#### **Negative experiences**

Q16b – "In the last 12 months have you experienced musculoskeletal problems (MSK) as a result of work activities?"

Q16c - "During the last 12 months have you felt unwell as a result of work related stress?"

Q16d – "In the last three months have you ever come to work despite not feeling well enough to perform your duties?"

Q18a – "In the last 12 months how many times have you personally experienced physical violence at work from...Patients / service users, their relatives or other members of the public?"

Q18b – "In the last 12 months how many times have you personally experienced physical violence at work from...Managers?"

Q18c – "In the last 12 months how many times have you personally experienced physical violence at work from...Other colleagues?"

Q19a – "In the last 12 months how many times have you personally experienced harassment, bullying or abuse at work from...Patients / service users, their relatives or other members of the public?"

Q19b – "In the last 12 months how many times have you personally experienced harassment, bullying or abuse at work from...Managers?"

Q19c – "In the last 12 months how many times have you personally experienced harassment, bullying or abuse at work from...Other colleagues?"

### PP element 5: We are always learning

#### Development

Q29a - "This organisation offers me challenging work."

Q29b – "There are opportunities for me to develop my career in this organisation."

Q29c - "I have opportunities to improve my knowledge and skills."

Q29d - "I feel supported to develop my potential."

Q29e - "I am able to access the right learning and development opportunities when I need to."

#### PP element 6: We work flexibly

#### Support for work-life balance

Q8b - "My organisation is committed to helping me balance my work and home life."

Q8c - "I achieve a good balance between my work life and my home life."

#### PP element 7: We are a team

#### Team working

- Q11a "I receive the respect I deserve form my colleagues at work."
- Q11b "Team members understand each other's roles."
- Q11c "I enjoy working with the colleagues in my team."
- Q11d "My team has enough freedom in how to do its work."
- Q11e "In my team disagreements are dealt with constructively."
- Q12a "Teams within this organisation work well together to achieve their objectives."

#### Line management

- Q14a "My immediate manager(s) encourages me at work."
- Q14b "My immediate manager(s) gives me clear feedback on my work."
- Q14c "My immediate manager(s) asks for my opinion before making decisions that affect my work."

Q14d - "My immediate manager(s) takes a positive interest in my health and well-being."

### Staff Engagement (theme)

#### Motivation

Q4a - "I look forward to going to work."

Q4b - "I am enthusiastic about my job."

Q4c - "Time passes quickly when I am working."

#### Involvement

Q5c - "There are frequent opportunities for me to show initiative in my role."

Q5d - "I am able to make suggestions to improve the work we do."

Q5f - "I am able to make improvements happen at work."

#### Advocacy

Q30a - "Care of patients / service users is my organisation's top priority."

Q30c - "I would recommend my organisation as a place to work."

Q30d – "If a friend or relative needed treatment I would be happy with the standard of care provided by this organisation."

### Morale (theme)

### **Future intentions**

Q31 – "In the next 12 months, which of the following are you planning to do or considering doing?"

#### Work pressure

Q5g - "I am able to meet all the conflicting demands on my time at work."

Q5h - "I have adequate materials, supplies and equipment to do my work."

Q5i - "When I am at work, there are enough staff for me to do my job properly."

#### Stressors

- Q5a "I always know what my work responsibilities are."
- Q5e "I am involved in deciding on changes introduced that affect my work."
- Q7a "I have unrealistic time pressures."
- Q7b "I have a choice in deciding how to do my work."
- Q7c "Relationships at work are strained."
- Q11a "I receive the respect I deserve from my colleagues at work."
- Q14a "My immediate manager(s) encourages me at work."

## 3.2 Calculation of summary indicators (PP elements, themes and sub-scores) from the contributing questions

As mentioned earlier, responses for all questions contributing to the summary indicators are rescored to achieve a scale of 0-10. Table 2 below details the scores allocated to each response option. The scores are assigned based on outcome, so the most favourable response will be scored 10, while the least favourable will be scored 0. This means that scoring is different

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depending on how the question is phrased. For example a response of "Strongly agree" can either be the most positive result (for example in response to "*I feel valued by my team*") or the least positive result (e.g. in response to "*I have unrealistic time pressures*."). Where a participant selects a response option which does not have a score assigned (labelled 'ns'), when reporting results they will not be included in the base size for that particular question, i.e. they are treated as if they had not answered the question.

Table 2 also details how the sub-scores, People Promise elements and themes are calculated from the question scores. Sub-scores are calculated where an individual has answered sufficient contributing questions. People Promise element and theme scores are calculated where sufficient sub-scores have been calculated for that individual.

People Promise			Score for response optic					
Element / Theme	Sub-score	Q no.	1	2	3	4	5	9
		q8a	0	2.5	5	7.5	10	ns
	<i>Compassionate culture</i> Calculated as the mean of	q30a	0	2.5	5	7.5	10	
	the question scores where	q30b	0	2.5	5	7.5	10	
	at least three of the five questions are answered.	q30c 0 2.5 5 7.5	7.5	10				
		q30d	0	2.5	5	7.5	10	
	Compassionate	q14f	0	2.5	5	7.5	10	
Element 1	<i>leadership</i> Calculated as the mean	q14g 0 2.5 5 7.5	7.5	10				
We are compassionate and inclusive	where at least three of the	q14h	0	2.5	5	7.5	10	
Calculated as the mean of the sub-scores where	four questions are answered.	q14i	0 2.5 5 7.5 10	10				
at least three of the four	Diversity and equality	q20	the second se	5				
sub-scores have been assigned.	Calculated as the mean	q21a  0  10    q21b  0  10						
	where at least three of the four questions are							
	answered.	q26	0	2.5	5	7.5	10	
	Inclusion	q11f	0	2.5	5	7.5	10	
	Calculated as the mean		0	2.5	5	7.5	10	
	where at least three of the four questions are		7.5	10				
	answered	q12c	0	2.5	5	7.5	10	
Element 2		q6a	0	2.5	5	7.5	10	
We are recognised and rewarded		$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	10					
Score calculated as a	None	q6c	0	2.5	5	7.5	10	
mean where at least three of the five	NOTE	q12d	0	2.5	5	7.5	10	
questions are answered.		q14e	0	2.5	5	7.5	10	

Table 2: Response scoring for People Promise elements, themes and sub-scores

			Score for response option					
People Promise Element / Theme	Sub-score	Q no.	S 1	core fo	or resp 3	onse o 4	5 5	9
Element / Theme		_			-			Э
		q5a	0	2.5	5	7.5	10	
	Autonomy and control	q5b	0	2.5	5	7.5	10	
	Calculated as the mean	q5c	0	2.5	5	7.5	10	
<i>Element 3</i> We each have a voice	where at least five of the seven questions are	q5d	0	2.5	5	7.5	10	
that counts	answered	q5e	0	2.5	5	7.5	10	
Calculated as the mean		q5f	0	2.5	5	7.5	10	
of the sub-scores where both of the sub-scores		q7b	0	2.5	5	7.5	10	
have been assigned.	Raising concerns	q25a	0	2.5	5	7.5	10	
	Calculated as the mean	q25b	0	2.5	5	7.5	10	
	where at least three of the four questions are	q30e	0	2.5	5	7.5	10	
	answered	q30f	0	2.5	5	7.5	10	
		q5g	0	2.5	5	7.5	10	
	Health and safety climate Calculated as the mean across seven questions,	q5h	0	2.5	5	7.5	10	
		q5i	0	2.5	5	7.5	10	
		q7a	10	7.5	5	2.5	0	
	but only scored where at least three of the first	q16a	0	2.5	5	5 7.5	10	
	five questions are answered.	q18d	10	10	0	ns		ns
	unoworod.	q19d	10	10 0 ns		ns		
		q17a	10	7.5	5	2.5	0	
		q17b	10	7.5	5	2.5	0	
Element 4	Burnout	q17c	10	7.5	5	2.5	0	
We are safe and	Calculated as the mean where at least five of the	q17d	10	7.5	5	2.5	0	
<i>healthy</i> Calculated as the mean	seven questions are answered.	q17e	10	7.5	5	2.5	0	
of the sub-scores where	answered.	q17f	10	7.5	5	2.5	0	
all of the sub-scores have been assigned.		q17g	10	7.5	5	2.5	0	
		q18a	10	0	0	0	0	
		q18b	10	0	0	0	0	
		q18c	10	0	0	0	0	
	Negative experiences	q19a	10	0	0	0	0	
	Calculated as the mean where at least six of the	q19b	10	0	0	0	0	
	nine questions are	q19c	10	0	0	0	0	
	answered.	q16b	0	10				
		q16c	0	10				
		q16d	0	10				

People Promise			Score for response option					
Element / Theme	Sub-score	Q no.	Q no. 1	2	3	4	5	9
Element 5		q29a	0	2.5	5	7.5	10	
We are always	<b>Development</b> Calculated as the mean	q29b	0	2.5	5	7.5	10	
learning	where at least three of the	q29c	0	2.5	5	7.5	10	
Calculated as equal to the Development sub-	five questions are answered.	q29d	0	2.5	5	7.5	10	
score.	answered.	q29e	0	2.5	5	7.5	10	
Element 6 <b>We work flexibly</b>	Support for work-life balance	q8b	0	2.5	5	7.5	10	
Calculated as equal to the Support for work-life balance sub-score.	Calculated when both questions are answered.	q8c	0	2.5	5	7.5	10	
		q11a	0	2.5	5	7.5	10	
	Teamworking	q11b	0	2.5	5	7.5	10	
	Calculated as the mean	q11c	0	2.5	5	7.5	10	
Element 7	where at least five of the six questions are	q11d	0	2.5	5	7.5	10	
<i>We are a team</i> Calculated as the mean	answered.	q11e	0	2.5	5	7.5	10	
of the sub-scores where		q12a	0	2.5	5	7.5	10	
both of the sub-scores have been assigned.	Line management	q14a	0	2.5	5	7.5	10	
	Calculated as the mean	q14b	0	2.5	5	7.5	10	
	where at least three of the four questions are	q14c	0	2.5	5	7.5	10	
	answered.	q14d	0	2.5	5	7.5	10	

People Promise			Score for response option					
Element / Theme	Sub-score	Q no.	Q no. 1		3	4	5	9
	Motivation	q4a	0	2.5	5	7.5	10	
	Calculated as the mean	q4b	0	2.5 5 7.5 10				
Theme	where at least two of the three questions are answered.	q4c	0	2.5	5	7.5	10	
Staff engagement	Involvement	q5c	0	2.5	5	7.5	10	
Calculated as the mean	Calculated as the mean	q5d	0	2.5	5	7.5	10	
of the sub-scores where at least two of the three sub-scores have been	where at least two of the three questions are answered.	q5f	0	2.5	5	7.5	10	
assigned.	Advocacy	q30a	0	2.5	5	7.5	10	
	Calculated as the mean where at least two of the	q30c	0	2.5	5	7.5	10	
	three questions are answered.	q30d	0	2.5	5	7.5	10	
	<i>Future Intentions</i> See below for calculation	q31	See below					
Theme	Work pressure	q5g	0	2.5	5	7.5	10	
Morale	Calculated as the mean where at least two of the	q5h	0	2.5	5	7.5	10	
Calculated as the mean of the sub-scores where	three questions are answered.	q5i	0	2.5	5	7.5	10	
at least two of the three sub-scores have been		q5a	0	2.5	5	7.5	10	
assigned.		q5e	0	2.5	5	7.5	10	
	<b>Stressors</b> Calculated as the mean	q7a	10	7.5	5	2.5	0	
	where at least five of the	q7b	0	2.5	5	7.5	10	
	seven questions are answered.	q7c	10	7.5	5	2.5	0	
		q11a	0	2.5	5	7.5	10	
		q14a	0	2.5	5	7.5	10	



### Morale theme - Future Intentions sub-score calculation

The Future Intentions sub-score is calculated from responses to the following question:

q31 In the next 12 months, which of the following are you planning to do or considering doing? Please tick all that apply.

- 1. Continuing to work on the bank at this organisation
- 2. Continuing to do NHS bank work but not at this organisation
- 3. Moving to a permanent contract at this organisation
- 4. Moving to a permanent contract at another NHS organisation
- 5. Working in the NHS but paid by an external agency
- 6. Moving to a job in healthcare, but outside the NHS
- 7. Moving to a job outside healthcare
- 8. Taking a career break
- 9. Retiring
- 10. Going into full time training or studying
- 11. Don't know
- 12. Prefer not to say

Responses are assigned to scoring categories A-E as follows:

- A. Move to a permanent contract at this organisation (option 3)
- B. Stay on bank at this organisation (option 1)
- C. Stay in the NHS but not at this organisation (option 2 or 4)
- D. Do something else (including agency) (options 5, 6, 7, 8, 9 or 10)
- E. Don't know / prefer not to say (option 11 or 12)

Note that bank workers may be assigned to more than one scoring category if they have selected more than one response option at q31.

Scores are then assigned to each bank worker based on these scoring categories as follows:

	Scoring Category	Score
Only considering a permanent contract at this organisation	A only	10
Considering a permanent contract at this organisation amongst other options	A and (any of B, C or D)	7.5
Considering staying on bank at this organisation, but not considering a permanent contract	B and not A	5
Considering staying in the NHS (either bank or permanent) but not at this organisation	C and not A or B	2.5
Only considering options outside NHS (including agency)	D and not A, B or C	0
Not stated	E or missing	no score

The Future Intentions sub-score is calculated as the mean of the scores assigned. Starting in 2024, non-specific responses for q31 (11 - Don't know, 12 - Prefer not to say) will be excluded from response proportions and score calculations. This will align q31 with the scoring approach used for other questions.



### 4 Question level results

The reporting outputs contain question level results for each question included in the questionnaire. The online dashboards show the full breakdown of all response options for each question. However, in much of the reporting question level results are reported as a single percentage (e.g. % of staff agreeing/strongly agreeing) as well as the proportion choosing each response option. While the meaning of the percentage reported for a given question is specified in the reporting outputs, a more detailed explanation of how the reported percentage is calculated for each question is provided in the table below.

**Note:** Certain questions are never weighted or benchmarked in the reports, either because a higher or lower value does not relate to a better or worse result or because they are demographic or factual questions. The questions which are not weighted or benchmarked are: Q1-3, Q10, Q13, Q15, Q33-40a, Q41a-46.

Question number	Calculation of results reported	Values reported (Response code in questionnaire)
q1	% of staff selecting 'Often'/'Always' out of those who answered the question	4 & 5
q2	% of staff that 'Always'/'Usually' work the same hours / shift pattern each week out of those who answered the question	1 & 2
q3	% of staff that have contact with patients / service users out of those who answered the question	1 & 2
q4a-c	% of staff selecting 'Often'/'Always' out of those who answered the question	4 & 5
q5a-i	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q6a-c	% of staff selecting 'Satisfied'/'Very Satisfied' out of those who answered the question	4 & 5
q7a	% of staff selecting 'Never'/'Rarely' out of those who answered the question	1 & 2
q7b	% of staff selecting 'Often'/'Always' out of those who answered the question	4 & 5
q7c	% of staff selecting 'Never'/'Rarely' out of those who answered the question	1 & 2
q8a	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question, but excluding those who selected 'Not applicable to me'	4 & 5
q8b-c	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q9	% of staff selecting 'Often'/'Always' out of those who answered the question, but excluding those who selected 'Not applicable – I always work the same hours/shift pattern'	4 & 5
q11a-g	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q12a-d	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q14a-i	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q15	% of staff working part-time out of those who answered the question	1

Question number	Calculation of results reported	Values reported (Response code in questionnaire)
q16a	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q16b-e*	% of staff selecting 'Yes' out of those who answered the question	1
q17a-g*	% of staff selecting 'Often'/'Always' out of those who answered the question	4 & 5
q18a-c*	% of staff saying they experienced at least one incident of violence out of those who answered the question	2 to 5
q18d	% of staff saying they, or a colleague, reported it, out of those who answered the question excluding those who selected 'DK' or 'NA'	1, 2 & 6 <sup>3</sup>
q19a-c*	% of staff saying they experienced at least one incident of bullying, harassment or abuse out of those who answered the question	2 to 5
q19d	% of staff saying they, or a colleague, reported it, out of those who answered the question excluding those who selected 'DK' or 'NA'	1, 2 & 6 <sup>5</sup>
q20	% of staff selecting 'Yes' out of those who answered the question	1
q21a-b*	% of staff selecting 'Yes' out of those who answered the question	1
q21c*	% of staff saying they have experienced discrimination on each basis out of those who answered the question	1 (for each code)
q22a-b*	% of staff saying they have been the target of at least one incident of unwanted behaviour of a sexual nature in the workplace out of those who answered the question	2 to 5
q23*	% of staff saying they have seen any errors, near misses, or incidents that could have hurt staff and/or patients/service users	1
q24a-d	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question excluding those who selected 'Don't know'	4 & 5
q25a-b	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q26	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q27	% of staff selecting 'Often'/'Always' out of those who answered the question	4 & 5
q28	% of staff selecting 'Yes' out of those who answered the question	1
q29a-f	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q29g	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question excluding those who selected 'Not applicable'	4 & 5
q30a-f	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q31	% of staff selecting response each option out of those who answered the question excluding those who selected 'DK' or 'Prefer not to say'	1 (for each code)

<sup>&</sup>lt;sup>3</sup> See <u>Section 2.1</u> for how code 6 is assigned

Question number	Calculation of results reported	Values reported (Response code in questionnaire)
q32a-c	% of staff selecting 'Agree'/'Strongly Agree' out of those who answered the question	4 & 5
q33	% of staff selecting response each option out of those who answered the question	each code
q34	% of staff selecting each response option out of those who answered the question	each code
q35	% of staff selecting each response option out of those who answered the question	each code
q36	% of staff selecting each response option out of those who answered the question	each code
q37	% of staff selecting a response falling into each of the following categories, out of those who answered the question Categories: White Mixed/Multiple ethnic background Asian/Asian British Black/African/Caribbean/Black British Other ethnic group	White: 1 to 4 Mixed/Multiple ethnic background: 5 to 8 Asian/Asian British: 9 to 13 Black/African/Caribbean/Black British: 14 to 16 Other ethnic group: 17 & 18
q38	% of staff selecting each response option out of those who answered the question	each code
q39	% of staff selecting each response option out of those who answered the question	each code
q40a	% of staff selecting 'Yes' out of those who answered the question	1
q40b	% of staff selecting 'Yes' out of those who answered the question excluding those who select 'No adjustment required'	1
q41a-b	% of staff selecting 'Yes' out of those who answered the question	1
q42	% of staff selecting each response option out of those who answered the question	each code
q43a	% of staff selecting each response option out of those who answered the question	each code
q43b	% of staff selecting each response option out of those who answered the question	each code
q44	% of staff selecting each response option out of those who answered the question	each code
q45	% of staff selecting 'Yes' out of those who answered the question	1
q46	% of staff selecting a response falling into each of the following categories, out of those who answered the question Categories: Registered nurses & midwives Nursing or healthcare assistants Medical or dental Allied health professionals (AHP) Scientific and technical	Registered Nurses & Midwives: 26 to 33 Nursing Ass. or HCA: 34 Medical or dental: 13 to 17 AHP: 1 to 3 & 5 to 10 Sci. & technical: 4 & 11 to 12

Question number	Calculation of results reported	Values reported (Response code in questionnaire)
	Social care	Social care: 35 to 37
	Public health	Public health: 24
	Commissioning	Commissioning: 25
	Admin and clerical	Admin & clerical: 38
	Central functions	Central functions:39
	Maintenance	Maintenance: 40
	General management	General management: 41
	Other	Other: 42
	Emergency care practitioner	Emergency care pract.: 18
	Paramedic	Paramedic: 19
	Emergency care assistant (ECA)	ECA: 20
	Ambulance technician	Ambulance technician: 21
	Ambulance control staff	Ambulance control: 22
	Patient transport service (PTS)	PTS: 23

\* Questions marked with one asterisk are reverse scored, i.e. a lower percentage indicates a better result.



### **5** Benchmarking groups

Each organisation that participates in the survey is assigned to a benchmarking group that includes organisations of a similar type, based on the services they offer, which ensures that any comparisons made between organisations are as fair and as reasonable as possible, recognising that some variation across organisations likely exists even within benchmarking groups.

When making comparisons, it is important to note the profile of the bank workforce at each organisation may be different from the average for the benchmarking group, and any profile differences should be taken into account when interpreting the results. Unlike NSS results for staff on substantive contracts, the results for bank workers are not weighted to standardise these profiles.

In the benchmark reports, organisations' 2023 and 2024 survey results are presented in the context of their benchmarking group's best, average and worst results. Benchmarking group results for 2022 are not available as participation in the survey was voluntary and the aggregated results are not nationally representative.

The benchmarking groups for 2024 are:

- Acute and Acute & Community Trusts
- Acute Specialist Trusts
- Mental Health & Learning Disability and Mental Health, Learning Disability & Community Trusts<sup>4</sup>
- Community Trusts
- Ambulance Trusts
- Social Enterprises Community

Trusts are assigned to benchmarking groups according to the following criteria:

- Ambulance Trusts includes the eleven regional Ambulance trusts.
- Acute Specialist Trusts are those which meet BOTH the following criteria:
  - Offer services only to a certain population (e.g. women or children) or for a specific clinical condition (e.g. cancer, cardiothoracic).
  - Do not have a type 1 A&E (although they may offer a limited emergency service related to the condition they specialise in).
- All other trusts which offer acute services are assigned to the Acute and Acute & Community benchmark group.
- All trusts which do not offer acute services but offer mental health and/or learning disability services are assigned to the Mental Health/Learning Disability and Mental Health/Learning Disability & Community benchmarking group.
- All trusts which offer community services but neither MH/LD nor acute services are assigned to the Community Trusts benchmarking group.

<sup>&</sup>lt;sup>4</sup> For the purposes of reporting in the dashboards, benchmark data excel and detailed spreadsheets, this group is abbreviated to 'MH & LD, MH, LD & Community Trusts'. It is written in full in the benchmark reports.

In the benchmark reports, the results for social enterprises, whose participation in the survey each year is voluntary, are benchmarked against Community Trusts.

### 6 Method used for weighting scores

To account for trust size when calculating national results, the data for bank workers are weighted. A **trust size weight** is used in the outputs produced by the Survey Coordination Centre and is applied to the national reporting.

The trust size weight is calculated for all trusts that participate in the survey for bank workers. The calculation for this weight is: total number of eligible bank workers / number of bank workers responding.

For example, if a trust had a total eligible population of 1,100 bank workers and received 500 responses from these workers then the trust size weight that would be applied to each bank worker responding at this trust would be:

1,100 / 500 = 2.2

**Note:** Certain questions are never weighted or benchmarked in the reports as they ask for demographic or factual information. The questions which are not weighted or benchmarked are: Q1-3, Q10, Q13, Q15, Q33-40a, Q41a-46.

Unlike the NSS results for staff on substantive contracts, the results for bank workers are **not** weighted by occupation group. When making comparisons against the benchmarking group results, it should be noted that the occupation group profile of the bank workforce at the organisation may be different from the average for the benchmarking group, and any differences should be considered when interpreting the results.

### 6.1 Corrective weight for 2023

To address a data collection issue in 2023, alternative organisational group, trust size and combined weights have been applied to the following affected measures for 2023:

- Q18a In the last 12 months how many times have you personally experienced physical violence at work from patients/service users, their relatives, or other members of the public.
- Q18b In the last 12 months how many times have you personally experienced physical violence at work from managers.
- Q18c In the last 12 months how many times have you personally experienced physical violence at work from other colleagues.
- Q18d The last time you experienced physical violence at work, did you or a colleague report it.
- Q19a In the last 12 months how many times have you personally experienced bullying, harassment or abuse at work from patients/service users, their relatives, or other members of the public.
- Q19b In the last 12 months how many times have you personally experienced bullying, harassment or abuse at work from managers.

- Q19c In the last 12 months how many times have you personally experienced bullying, harassment or abuse at work from other colleagues.
- Q19d The last time you experienced bullying, harassment or abuse at work, did you or a colleague report it.
- The People Promise element sub-score "Negative experiences" which uses questions 18ac and q19a-c in its calculation.
- The People Promise element sub-score "Health and safety climate" which uses questions 18d and 19d in its calculation.
- The People Promise score "We are safe and healthy", which uses the "Negative experiences" and "Health and safety climate" sub-scores in its calculation.

### 7 Outputs

Outputs produced by the Survey Coordination Centre fall into three categories: national results, local results and regional/system-level results.

National outputs:

- National dashboards
- National aggregated report
- National Workforce Equality Standards Tables

Local outputs:

- Benchmark reports
- Organisational dashboards

Region and system-level outputs:

• Region/system dashboards

The content of each of these outputs is outlined below.

### 7.1 National outputs

### National dashboards

Published online, these dashboards provide the national results for all participating trusts on all People Promise elements, themes, sub-scores and questions, including trend data for 2023-2024 where available.

Results are presented for all trusts combined (national average) as well as for each individual trust benchmarking group.

Data points reported are mean scores for all the case level (individual response) data that feeds into a given result. The exception to this is the response rate, which is the mean score of trusts' overall response rates.

Several of the dashboards allow for background information variables to be applied as breakdowns to the results. Up to two breakdowns can be applied at a time. The breakdowns that can be applied are:

- 1. Age
- 2. Ethnicity summary (white staff / staff from all other ethnic groups combined)
- 3. Ethnicity detailed (all responses)
- 1. Gender
- 4. Gender identity
- 5. Home working
- 6. International recruitment
- 7. Length of service
- 8. Long-lasting health conditions or illnesses
- 9. Look after others with LTC
- 10. Main source of paid work
- 11. Occupational group summary
- 12. Occupational group detailed (all responses)
- 13. Patient facing role
- 14. Previously worked on a substantive contract
- 15. Regular department/work area
- 16. Regular hours/shift pattern
- 17. Religion
- 18. Responsibility for caring for children
- 19. Sexual orientation
- 20. Working hours per week

The data are weighted, except for the response rates and those questions where weighting does not apply (see <u>Section 6</u>).

This group of outputs consists of five dashboards, as follows:

Name	Description	Weights applied
Summary – scores	Summary view of the 2024 People Promise element and theme scores.	Trust size weight Corrective weight for affected measures for 2023
Scores	People Promise element, theme and sub- score results which can be broken down by the background information variables listed above this table.	Trust size weight Corrective weight for affected measures for 2023
Questions	Results for each question, showing the summary result, e.g. '% agreeing', which includes staff selecting both "Agree" and "Strongly agree". These results can be broken down by the background information variables listed above this table.	Trust size weight Corrective weight for affected measures for 2023

Name	Description	Weights applied
Detailed - questions	Results for each question showing the proportion of staff selecting each individual response option.	Trust size weight Corrective weight for affected measures for 2023
Response rates	Average (mean) of the trusts' response rates.	None

Further information about using the dashboards is available on the '<u>How to use the dashboards</u>' page of the NSSB dashboards site.

### National aggregate report

Published in PDF format, these slides provide a summary of the key national results (trusts only) with commentary.

Results are weighted using the trust size weight.

### National Workforce Equality Standards Tables

Published in Excel format, these tables provide the national results (trusts only) for the NHS Staff Survey indicators used in the Bank Workforce Race Equality Standard (BWRES) and metrics used in the Workforce Disability Equality Standard (WDES).

The national BWRES tables include the results for each indicator broken down by ethnicity and gender, meaning indicator values (and base sizes) are presented for four staff groups: female white staff, female staff from all other ethnic groups combined, male white staff and male staff from all other ethnic groups combined.

The national WDES tables include the results for each metric for staff with a long-lasting health condition and staff without a long-lasting health condition, as well as the base sizes for these two groups of staff.

The national WDES tables also show the difference between the value of each metric for staff with a long-lasting health condition and the value of each metric for staff without a long-lasting health condition.

### 7.2 Local outputs

Local results are produced for all participating organisations.

### **Benchmark reports**

A PDF report is produced for every organisation and contains organisation results for People Promise elements, themes, sub-scores & questions. Three-year trends are shown for all People Promise elements, themes and sub-scores and any questions where comparative trend data are available. All results are benchmarked where appropriate (i.e. non-evaluative questions are not benchmarked).

Results relating to BWRES and WDES metrics are shown towards the end of the report.

The People Promise element and theme results for 2023 vs 2024 are tested for statistical significance and included in the appendix of the report.

Values reported in the benchmark reports:

- Organisation results:
  - 'Your org': the organisation mean result based on all the individual responses to a given question or based on all the individual scores for a given summary indicator (People Promise element, theme or sub-score).
  - 'Responses': the number of responses from which a result is calculated. When there are less than 10 responses for the organisation, results are suppressed to protect staff confidentiality and to ensure robustness of the results.
- Benchmarking group results:
  - **'Average result**': the median result from all the organisation mean results within the given benchmarking group.
  - **'Best result**': the best organisational mean result from all organisation mean results in the given benchmarking group.
  - **'Worst result**': the worst organisational mean result from all organisation mean results in the given benchmarking group.

### Organisational dashboards

Published online, these dashboards provide the results for each participating organisation and benchmark data on all People Promise elements, themes, sub-scores and questions, including trend data for 2023-2024 where available.

Several of the dashboards allow for background information variables to be applied as breakdowns to the results. One breakdown can be applied at a time. The breakdowns that can be applied are:

- 1. Age
- 2. Ethnicity summary (white staff / staff from all other ethnic groups combined)
- 3. Gender
- 4. Gender identity
- 5. Home working
- 6. International recruitment
- 7. Length of service
- 8. Long-lasting health conditions or illnesses
- 9. Look after others with LTC
- 10. Main source of paid work
- 11. Occupational group summary
- 12. Patient facing role
- 13. Previously worked on a substantive contract
- 14. Regular department/work area
- 15. Regular hours/shift pattern
- 16. Religion
- 17. Responsibility for caring for children
- 18. Sexual orientation
- 19. Working hours per week

The trust size weight is applied, except for those questions where weighting does not apply (see <u>Section 6</u>), the response rates, and where no benchmark data are shown (in the breakdowns dashboards).

This output consists of eight dashboards, as follows:

Name	Description	Weights applied
Summary – scores	Summary view of the 2024 People Promise element and theme scores.	Corrective weight for affected measures for 2023.
Scores	People Promise element, theme and sub-score results which can be broken down by the background information variables listed above the table.	Corrective weight for affected measures for 2023.
Questions	Results for each question, showing the summary result, e.g. '% agreeing', which includes staff selecting both "Agree" and "Strongly agree". These results can be broken down by the background information variables listed above the table.	Corrective weight for affected measures for 2023.
Detailed - questions	Results for each question showing the proportion of staff selecting each individual response option.	Corrective weight for affected measures for 2023.
BWRES	Data for the NHS Staff Survey indicators used in the Bank Workforce Race Equality Standard (BWRES). It includes the 2020-2024 results for indicators 5, 6, 7 and 8 split by ethnicity (White staff / Staff from all other ethnic groups combined). These results are reported as four indicators which are detailed, along with their calculation, in Appendix B.	Corrective weight for affected measures for 2023.
WDES	Data for the NHS Staff Survey metrics used in the Workforce Disability Equality Standard (WDES). It includes 2010-2024 results for metrics 4a-d, 5, 6, 7, 8 and 9a split by staff with a long-lasting health condition or illness and staff without a long-lasting health condition or illness. These results are reported as seven metrics which are detailed, along with their calculation in Appendix B.	Corrective weight for affected measures for 2023.
Response rates	Average (mean) of the trusts' response rates.	None
Occupation group profile	Compares an organisation's profile with the average (median) profile of the benchmark group.	None

Further information about using the dashboards is available on the '<u>How to use the dashboards</u>' page of the NSSB dashboards site.

### 7.3 Region/system-level outputs

The Region and system-level outputs are displayed across dashboards:

### **Region dashboards**

• The region dashboards incorporate disaggregated organisation level results with benchmarking for People Promise elements, themes and sub-scores and aggregated whole region results for People Promise elements, themes, sub-scores, questions, and response rates.

### **ICS dashboards**

- The ICS dashboards incorporate disaggregated organisation level results with benchmarking for People Promise elements, themes and sub-scores and aggregated whole ICS results for People Promise elements, themes, sub-scores, questions, and response rates.
- Data for Ambulance trusts are not included in ICS results as these trusts can cover more than one ICS.

Note that data for organisations that complete the survey voluntarily (ICBs, CSUs, other non-trust organisations) are not included in either the region or system-level dashboards.

### Results by organisation (disaggregated results)

Occupational group weighting is applied to the disaggregated organisation level data, which shows the results for each trust, the relevant benchmark group average and the best and worst trust results for the appropriate benchmark group, as reported in the benchmark reports. Trust weighting is applied to the aggregated data for a whole Region/ICS in either the region or system-level dashboards.

### Aggregated results for regions/ICSs

Trend data for 2023-2024 are presented where appropriate.

Data points reported are mean scores for all the case level (individual) data which qualifies for a given group.

Several of the dashboards allow for background information variables to be applied as breakdowns to the results. Up to two breakdowns can be applied at a time. The breakdowns that can be applied are:

- 1. Age
- 2. Ethnicity summary (white staff / staff from all other ethnic groups combined)
- 3. Ethnicity detailed (all responses)
- 4. Gender
- 5. Gender identity
- 6. Home working
- 7. International recruitment

- 8. Length of service
- 9. Long-lasting health conditions or illnesses
- 10. Look after others with LTC
- 11. Main source of paid work
- Occupational group summary
  Occupational group detailed (all responses)
- 14. Patient facing role
- 15. Previously worked on a substantive contract
- 16. Regular department/work area
- 17. Regular hours/shift pattern
- 18. Religion
- 19. Responsibility for caring for children
- 20. Sexual orientation
- 21. Working hours per week

The data are weighted where appropriate using the Trust size weight only, except for the response rates and for those questions where weighting does not apply (see Section 6).

The regional and ICS outputs consist of seven dashboards, as follows:

Name	Description	Weights applied
Summary - scores	A view of all of the People Promise Element and Theme scores for 2024.	Trust size weight Corrective weight for affected measures for 2023.
Scores	People Promise element, theme and sub-score results which can be broken down by the background information variables listed above the table.	Trust size weight Corrective weight for affected measures for 2023.
Questions	Results for each question, showing the summary result, e.g. '% agreeing', which includes staff selecting both "Agree" and "Strongly agree". These results can be broken down by the background information variables listed above the table.	Trust size weight Corrective weight for affected measures for 2023.
Detailed questions	Results for each question showing the proportion of staff selecting each individual response option.	Trust size weight Corrective weight for affected measures for 2023.
Scores by organisation	A view of the scores for the Trusts within a region/ICS	None
Response rates	Average (mean) of the trusts' response rates.	None
Occupation group profile by organisation	Compares an organisation's profile with the average (median) profile of the benchmark group.	None

Further information about using the dashboards is available on the <u>How to use the dashboards</u> page of the NSSB dashboards site.

### 8 Organisation historical comparability

As part of reporting NSSB, historical comparisons are provided for most organisations (i.e. 2022-2024 results are reported so that organisations can understand how their performance has changed over time). However, it is not appropriate or possible for some organisations to receive historical comparisons due to changes in their circumstances (e.g. mergers), because they have not participated in the survey before or because the results are not considered comparable. Organisations which will not be receiving historical comparisons for the 2024 survey are listed in <u>Section 8.1</u> below.

Organisation code	Organisation name	Reason for non-comparability
RA7	UNIVERSITY HOSPITALS BRISTOL AND WESTON NHS FOUNDATION TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RAE	BRADFORD TEACHING HOSPITALS NHS FOUNDATION TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RBT	MID CHESHIRE HOSPITALS NHS FOUNDATION TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RF4	BARKING, HAVERING AND REDBRIDGE UNIVERSITY HOSPITALS NHS TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RHA	NOTTINGHAMSHIRE HEALTHCARE NHS FOUNDATION TRUST	Due to a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RJ2	LEWISHAM AND GREENWICH NHS TRUST	Due to a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.

### 8.1 Organisations with no historical comparisons

RJ6	CROYDON HEALTH SERVICES NHS TRUST	Due to a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RK5	SHERWOOD FOREST HOSPITALS NHS FOUNDATION TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RLQ	WYE VALLEY NHS TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RNS	NORTHAMPTON GENERAL HOSPITAL NHS TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RPY	THE ROYAL MARSDEN NHS FOUNDATION TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RRK	UNIVERSITY HOSPITALS BIRMINGHAM NHS FOUNDATION TRUST	Due to a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RTK	ASHFORD AND ST PETER'S HOSPITALS NHS FOUNDATION TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RWF	MAIDSTONE AND TUNBRIDGE WELLS NHS TRUST	Due to being unable to apply the eligibility criteria for bank only workers in 2024 the data for this organisation will not be comparable prior to 2024.
RWV	DEVON PARTNERSHIP NHS TRUST	Due to a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RXK	SANDWELL AND WEST BIRMINGHAM HOSPITALS NHS TRUST	Due to historical errors with drawing the sample in previous years and a substantial change in bank workforce size the data for this organisation will not be comparable prior to 2024.
RY9	HOUNSLOW AND RICHMOND COMMUNITY HEALTHCARE NHS TRUST	Transfer of Community Services for Hounslow from Hounslow and Richmond Community Healthcare NHS Trust (RY9) to West London NHS Trust (RKL).

### 9 Changes to historical data

### Element 5 - We are always learning

In 2022, results for 'We are always learning' were based on calculating sub-scores for Development and Appraisals. Starting in 2023, this was changed so that results for the same People Promise element are based on calculating the sub-score for Development only.

For historical comparison purposes, 2022 results for 'We are always learning' have been recalculated using only the sub-score for Development.

### 10 Questionnaire comparability and survey changes

To view the **changes made to the NSSB 2024 questionnaire** please see the document in the guidance section of our website. A full list of comparable questions can be found in table 3.

The vast majority of the questionnaire remained unchanged between 2023 and 2024.

However, the following caveats should be kept in mind:

- Question 29g ("To what extent do these statements reflect your view of your organisation as a whole? I am able to access clinical supervision opportunities when I need to.") is a new question for 2024.
- Question 34 ("Which of the following best describes you?") has new wording for 2024.
- Question 46 ("What is your occupational group") response option 35 ("Social workers") has new wording for 2024.
- Permission to recontact question (Part A and Part B) is a new question for 2024. This question is included in online versions of the questionnaire only. The full wording of the permission to recontact question is available on the Survey documents page of the NHS Staff Survey website.

2023	2024	2024 Question wording	Comparable?
Q1	Q1	Thinking about the bank work you do within this organisation, how often do you work in the same department or work area?	Yes
Q2	Q2	Do you work the same hours / shift pattern each week?	Yes
Q3	Q3	Do you have face-to-face, video or telephone contact with patients / service users as part of your job?	Yes
Q4a	Q4a	I look forward to going to work.	Yes
Q4b	Q4b	I am enthusiastic about my job.	Yes
Q4c	Q4c	Time passes quickly when I am working.	Yes
Q5a	Q5a	I always know what my work responsibilities are.	Yes

### Table 3: Questionnaire comparability (2023-2024)

2023	2024	2024 Question wording	Comparable?
Q5b	Q5b	I am trusted to do my job.	Yes
Q5c	Q5c	There are frequent opportunities for me to show initiative in my role.	Yes
Q5d	Q5d	I am able to make suggestions to improve the work we do.	Yes
Q5e	Q5e	I am involved in deciding on changes introduced that affect my work.	Yes
Q5f	Q5f	I am able to make improvements happen at work.	Yes
Q5g	Q5g	I am able to meet all the conflicting demands on my time at work.	Yes
Q5h	Q5h	I have adequate materials, supplies and equipment to do my work.	Yes
Q5i	Q5i	When I am at work, there are enough staff for me to do my job properly.	Yes
Q6a	Q6a	The recognition I get for good work.	Yes
Q6b	Q6b	The extent to which my organisation values my work.	Yes
Q6c	Q6c	My level of pay.	Yes
Q6d	Q6d	The opportunities for flexible working patterns.	Yes
Q7a	Q7a	I have unrealistic time pressures.	Yes
Q7b	Q7b	I have a choice in deciding how to do my work.	Yes
Q7c	Q7c	Relationships at work are strained.	Yes
Q8a	Q8a	I feel that my role makes a difference to patients / service users.	Yes
Q8b	Q8b	My organisation is committed to helping me balance my work and home life.	Yes
Q8c	Q8c	I achieve a good balance between my work life and my home life.	Yes
Q8d	Q8d	I can approach my immediate manager to talk openly about flexible working.	Yes
Q9	Q9	I am able to decide the hours/shift pattern I want to work as a bank worker.	Yes
Q10	Q10	The next set of questions asks about your experience of teamwork at this organisation. How would you like to answer these questions?	Yes
Q11a	Q11a	I receive the respect I deserve from my colleagues at work.	Yes
Q11b	Q11b	Team members understand each other's roles.	Yes
Q11c	Q11c	I enjoy working with the colleagues in my team.	Yes
Q11d	Q11d	My team has enough freedom in how to do its work.	Yes
Q11e	Q11e	In my team disagreements are dealt with constructively.	Yes

2023	2024	2024 Question wording	Comparable?
Q11f	Q11f	I feel valued by my team.	Yes
Q11g	Q11g	I feel a strong personal attachment to my team.	Yes
Q12a	Q12a	Teams within this organisation work well together to achieve their objectives.	Yes
Q12b	Q12b	The people I work with are understanding and kind to one another.	Yes
Q12c	Q12c	The people I work with are polite and treat each other with respect.	Yes
Q12d	Q12d	The people I work with show appreciation to one another.	Yes
Q13	Q13	The next set of questions asks about your immediate manager How would you like to answer these questions?	Yes
Q14a	Q14a	My immediate manager(s) encourages me at work.	Yes
Q14b	Q14b	My immediate manager(s) gives me clear feedback on my work.	Yes
Q14c	Q14c	My immediate manager(s) asks for my opinion before making decisions that affect my work.	Yes
Q14d	Q14d	My immediate manager(s) takes a positive interest in my health and well-being.	Yes
Q14e	Q14e	My immediate manager(s) values my work.	Yes
Q14f	Q14f	My immediate manager(s) works together with me to come to an understanding of problems.	Yes
Q14g	Q14g	My immediate manager(s) is interested in listening to me when I describe challenges I face.	Yes
Q14h	Q14h	My immediate manager(s) cares about my concerns	Yes
Q14i	Q14i	My immediate manager(s) takes effective action to help me with any problems I face	Yes
Q15	Q15	On average, how many hours per week do you usually undertake for bank in this organisation?	Yes
Q16a	Q16a	My organisation takes positive action on health and well-being.	Yes
Q16b	Q16b	In the last 12 months have you experienced musculoskeletal problems (MSK) as a result of work activities?	Yes
Q16c	Q16c	During the last 12 months have you felt unwell as a result of work related stress?	Yes
Q16d	Q16d	In the last three months have you ever come to work despite not feeling well enough to perform your duties?	Yes
Q16e	Q16e	Have you felt pressure from the organisation to come to work?	Yes
Q17a	Q17a	How often, if at all, do you find your work emotionally exhausting?	Yes
Q17b	Q17b	How often, if at all, do you feel burnt out because of your work?	Yes
Q17c	Q17c	How often, if at all, does your work frustrate you?	Yes

2023	2024	2024 Question wording	Comparable?
Q17d	Q17d	How often, if at all, are you exhausted at the thought of another day/shift at work?	Yes
Q17e	Q17e	How often, if at all, do you feel worn out at the end of your working day/shift?	Yes
Q17f	Q17f	How often, if at all, do you feel that every working hour is tiring for you?	Yes
Q17g	Q17g	How often, if at all, do you not have enough energy for family and friends during leisure time?	Yes
Q18a	Q18a	In the last 12 months how many times have you personally experienced physical violence at work from patients / service users, their relatives or other members of the public?	Yes
Q18b	Q18b	In the last 12 months how many times have you personally experienced physical violence at work from managers?	Yes
Q18c	Q18c	In the last 12 months how many times have you personally experienced physical violence at work from other colleagues?	Yes
Q18d	Q18d	The last time you experienced physical violence at work, did you or a colleague report it?	Yes
Q19a	Q19a	In the last 12 months how many times have you personally experienced harassment, bullying or abuse at work from patients / service users, their relatives or other members of the public?	Yes
Q19b	Q19b	In the last 12 months how many times have you personally experienced harassment, bullying or abuse at work from managers?	Yes
Q19c	Q19c	In the last 12 months how many times have you personally experienced harassment, bullying or abuse at work from other colleagues?	Yes
Q19d	Q19d	The last time you experienced harassment, bullying or abuse at work, did you or a colleague report it?	Yes
Q20	Q20	Does your organisation act fairly towards staff regardless of ethnic background, gender, religion, sexual orientation, disability or age, for example with regards to career progression or development opportunities?	Yes
Q21a	Q21a	In the last 12 months have you personally experienced discrimination at work from patients / service users, their relatives or other members of the public?	Yes
Q21b	Q21b	In the last 12 months have you personally experienced discrimination at work from manager / team leader or other colleagues?	Yes
Q21c	Q21c	On what grounds have you experienced discrimination?	Yes
Q22a	Q22a	In the last 12 months, how many times have you been the target of unwanted behaviour of a sexual nature in the workplace from patients / service users, their relatives or other members of the public?	Yes
Q22b	Q22b	In the last 12 months, how many times have you been the target of unwanted behaviour of a sexual nature in the workplace from staff / colleagues?	Yes

2023	2024	2024 Question wording	Comparable?
Q23	Q23	In the last month have you seen any errors, near misses, or incidents that could have hurt staff and/or patients/service users?	Yes
Q24a	Q24a	My organisation treats staff who are involved in an error, near miss or incident fairly.	Yes
Q24b	Q24b	My organisation encourages us to report errors, near misses or incidents.	Yes
Q24c	Q24c	When errors, near misses or incidents are reported, my organisation takes action to ensure that they do not happen again.	Yes
Q24d	Q24d	We are given feedback about changes made in response to reported errors, near misses and incidents.	Yes
Q25a	Q25a	I would feel secure raising concerns about unsafe clinical practice.	Yes
Q25b	Q25b	I am confident that my organisation would address my concern.	Yes
Q26	Q26	I think that my organisation respects individual differences (e.g. cultures, working styles, backgrounds, ideas, etc).	Yes
Q27	Q27	I can eat nutritious and affordable food while I am working.	Yes
Q28	Q28	In the last 12 months, have you had an appraisal, annual review, development review, or Knowledge and Skills Framework (KSF) development review?	Yes
Q29a	Q29a	This organisation offers me challenging work.	Yes
Q29b	Q29b	There are opportunities for me to develop my career in this organisation.	Yes
Q29c	Q29c	I have opportunities to improve my knowledge and skills.	Yes
Q29d	Q29d	I feel supported to develop my potential.	Yes
Q29e	Q29e	I am able to access the right learning and development opportunities when I need to.	Yes
Q29f	Q29f	I can get the help and support I need if I have questions when I am at work.	Yes
-	Q29g	I am able to access clinical supervision opportunities when I need to.	Νο
Q30a	Q30a	Care of patients / service users is my organisation's top priority.	Yes
Q30b	Q30b	My organisation acts on concerns raised by patients / service users.	Yes
Q30c	Q30c	I would recommend my organisation as a place to work.	Yes
Q30d	Q30d	If a friend or relative needed treatment I would be happy with the standard of care provided by this organisation.	Yes
Q30e	Q30e	I feel safe to speak up about anything that concerns me in this organisation.	Yes
Q30f	Q30f	If I spoke up about something that concerned me I am confident my organisation would address my concern	Yes

2023	2024	2024 Question wording	Comparable?
Q31	Q31	In the next 12 months, which of the following are you planning to do or considering doing?	Yes
Q32a	Q32a	It is easy to get hold of the bank team if I have a query	Yes
Q32b	Q32b	When I contact the bank team with a query, I can quickly get the answers I need	Yes
Q32c	Q32c	I feel supported by the bank team.	Yes
Q33	Q33	Which of the following best describes why you chose to work as a bank worker for the NHS?	Yes
Q34	Q34	What of the following best describes you?	Yes
Q35	Q35	Is your gender identity the same as the sex you were registered at birth?	Yes
Q36	Q36	Age	Yes
Q37	Q37	What is your ethnic group? (Choose one option that best describes your ethnic group or background)	Yes
Q38	Q38	Which of the following best describes how you think of yourself?	Yes
Q39	Q39	What is your religion? Are you	Yes
Q40a	Q40a	Do you have any physical or mental health conditions or illnesses lasting or expected to last for 12 months or more?	Yes
Q40b	Q40b	Has your employer made reasonable adjustment(s) to enable you to carry out your work?	Yes
Q41a	Q41a	Do you have any children aged from 0 to 17 living at home with you, or who you have regular caring responsibility for?	Yes
Q41b	Q41b	Do you look after, or give any help or support to family members, friends, neighbours or others because of either: long term physical or mental ill health / disability, or problems related to old age?	Yes
Q42	Q42	Thinking about your current role, how often, if at all, do you work at/from home?	Yes
Q43a	Q43a	How long have you worked for this organisation in your current role?	Yes
Q43b	Q43b	Prior to working on the bank, were you recruited directly to the NHS from outside of the UK?	Yes
Q44	Q44	Is bank work in the NHS your main source of paid work?	Yes
Q45	Q45	Have you previously worked on a substantive contract for the NHS?	Yes
Q46	Q46	What is your occupational group?	Yes

### 11 Respondent burden calculation

The NSSB complies with the Code of Practice for Statistics. Within the code, Practice V5.5 requires producers of statistics to monitor the burden on respondents providing their information. In order to achieve this, the following calculation is completed for the NSSB:

Number of respondents x Average time spent completing the survey

There were 24,318 responses to the NSSB 2024. The median completion time based on online completions was 20 minutes 18 seconds (20.30 minutes) per survey. Therefore, respondent burden calculation results for the NSSB 2024 are:

24,318 respondents x 20.30 minutes = 8,228 hours spent completing the survey

### Appendix A: Eligibility criteria

The following criteria were applied by NHS organisations when drawing the list of staff eligible<sup>5</sup> for inclusion in NSSB.

### The staff list included:

- In-house bank workers who, in the 6 months between 1 March 2024 and 1 September 2024, have been paid for any work or training at the organisation, either by that organisation or by a collaborative bank of which the organisation is part.
- The above criteria can apply to bank workers who are part of a collaborative. The only difference with the collaborative bank model is that a single organisation holds the bank worker data (the host organisation).

### The staff list excluded:

- Staff working on the bank who also have a substantive or fixed term contract at the organisation.
- Externally funded bank or agency workers such as those paid or directly supplied by external bank providers such as NHS Professionals, Bank Partners, etc.

<sup>&</sup>lt;sup>5</sup> In some cases, survey contractors may have surveyed groups of bank workers not eligible for the national survey, but their results are excluded from the national reporting.

# Appendix B: Bank Workforce Race Equality Standard (BWRES) and Workforce Disability Equality Standard (WDES)

### **BWRES** data

The local reporting includes data for each organisation required for the NHS Staff Survey indicators used in the Bank Workforce Race Equality Standard (BWRES). It includes organisation and benchmarking group median results for Q6b, Q18a, Q19a, Q19b&c combined, Q21a-b, Q30e, Q43b&Q44 combined, and Q44, each split by ethnicity (by White staff / Staff from all other ethnic groups combined) where available. These results are reported as nine indicators.

The national BWRES table includes the national results for the nine indicators included in the benchmark reports, as well as six additional indicators reported only at a national level. The questions used for these six additional indicators are Q11a, Q18d, Q19d, Q26, Q29b and Q31. In the national BWRES tables the indicators are each split by ethnicity and gender (by Female White staff / Female staff from all other ethnic groups combined / Male White staff / Male staff from all other ethnic groups combined / Male White staff / Male staff from all other ethnic groups combined / Male White staff / Male staff from all other ethnic groups combined / Male White staff / Male staff from all other ethnic groups combined).

The fifteen BWRES indicators and their calculations are outlined below:

- **Indicator 4a**: Percentage of bank workers experiencing harassment, bullying or abuse from patients/service users, their relatives or the public in the last 12 months.
  - <u>Calculation</u>: Those who answered any of "1-2", "3-5", "6-10" or "More than 10" to Q19a (i.e. any of response options 2-5), out of those who responded to the question.
- **Indicator 4b&c**: Percentage of bank workers experiencing harassment, bullying or abuse from managers/other colleagues in last 12 months.
  - <u>Calculation</u>: Those who answered any of "1-2", "3-5", "6-10" or "More than 10" to Q19b or Q19c (i.e. any of response options 2-5), out of those who answered either or both questions.
- **Indicator 4d**<sup>6</sup>: Percentage of bank workers saying that the last time they experienced harassment, bullying or abuse at work, they or a colleague reported it.
  - <u>Calculation</u>: Those who answered "Yes, I reported it", "Yes, a colleague reported it", or both of those responses to Q19d out of all those who answered either "Yes" or "No" to Q19d.
- **Indicator 5a:** Percentage of bank workers who have personally experienced physical violence from patients/service users, their relatives, or other members of the public in the last 12 months.
  - <u>Calculation</u>: Those who answered any of "1-2", "3-5", "6-10" or "More than 10" to Q18a (i.e. any of response options 2-5), out of those who responded to the question.

<sup>&</sup>lt;sup>6</sup> Indicator is only reported in the national BWRES tables and is not included in organisation benchmark reports.

- **Indicator 5b**<sup>7</sup>: Percentage of bank workers saying that the last time they experienced physical violence at work, they or a colleague reported it.
  - <u>Calculation</u>: Those who answered "Yes, I reported it", "Yes, a colleague reported it", or both of those responses to Q18d out of all those who answered either "Yes" or "No" to Q18d.
  - 0
- Indicator 6a<sup>6</sup>: Percentage of bank workers planning to or considering moving to a permanent contract in the NHS in the next 12 months.
  - <u>Calculation</u>: Those who answered "Moving to a permanent contract at this organisation" and/or "Moving to a permanent contract at another NHS organisation" to Q31 out of those who answered the question, excluding those who only answered "Don't know" and/or "Prefer not to say".
- **Indicator 6b**<sup>6</sup>: Percentage of bank workers who say there are opportunities for them to develop their career in this organisation.
  - <u>Calculation</u>: Those selecting "Agree" or "Strongly agree" at Q29b, out of those who answered the question.
- Indicator 6c: Percentage of workers whose main source of paid work is on the bank.
  Calculation: Those who answered 'Yes' to Q44.
- **Indicator 7a**: Percentage of bank workers who have personally experienced discrimination at work from managers, team leaders or other colleagues in the last 12 months.
  - <u>Calculation</u>: Those who answered "Yes" to Q21b, out of those who answered the question.
- **Indicator 7b**: Percentage of bank workers who have personally experienced discrimination at work from patients/service users, their relatives, or other members of the public in the last 12 months.
  - <u>Calculation</u>: Those who answered "Yes" to Q21a, out of those who answered the question.
- **Indicator 8a**: Percentage of bank workers indicating they are satisfied with the extent to which their organisation values their work.
  - <u>Calculation</u>: Those selecting "Satisfied" or "Very satisfied" at Q6b, out of those who answered the question.
- **Indicator 8b**: Percentage of bank workers who feel safe to speak up about anything that concerns them in their organisation.
  - <u>Calculation</u>: Those selecting "Agree" or "Strongly agree" at Q30e, out of those who answered the question.

<sup>&</sup>lt;sup>7</sup> Indicator is only reported in the national BWRES tables and is not included in organisation benchmark reports.

- **Indicator 8c**<sup>8</sup>: Percentage of bank workers who think that their organisation respects individual differences (e.g. cultures, working styles, backgrounds, ideas, etc).
  - <u>Calculation</u>: Those selecting "Agree" or "Strongly agree" at Q26, out of those who answered the question.
- **Indicator 8d**<sup>7</sup>: Percentage of bank workers who say they receive the respect they deserve from their colleagues at work.
  - <u>Calculation</u>: Those selecting "Agree" or "Strongly agree" at Q11a, out of those who answered the question.
- **Indicator 9**: Percentage of bank workers who were recruited to the NHS from outside of the UK and now whose main paid source of work is on the bank.
  - Calculation: Those who answered 'Yes' to Q43b and Q44, out of those who answered both questions.

Organisation results presented are unweighted. National results are weighted to account for trust size.

### WDES data

The local reporting also includes data for each organisation required for the NHS Staff Survey metrics used in the Workforce Disability Equality Standard (WDES). It includes organisation and benchmarking group median results for Q6b, Q16e, Q19a-d and Q20 split by staff with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness. It also shows results the 'Staff engagement' score for bank workers with a long-lasting health condition or illness, compared to staff without a long-lasting health condition or illness and the overall engagement score for the organisation, including results for Q40b for staff who have long-lasting health conditions or illness.

Please note the WDES breakdowns are based on the responses to Q40a *Do you have any physical or mental health conditions or illnesses lasting or expected to last for 12 months or more?* 

The Workforce Disability Equality Standard is a set of 10 metrics. Some data is collected from organisations directly, but the following metrics are taken from Staff Survey results:

- **Metric 4a**: Percentage of staff with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness experiencing harassment, bullying or abuse from patients / service users, their relatives or other members of the public (q19a).
  - <u>Calculation</u>: Those who answered any of "1-2", "3-5", "6-10" or "More than 10" to q19a (i.e. any of response options 2-5) out of all those who answered the question.
- **Metric 4b**: Percentage of staff with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness experiencing harassment, bullying or abuse from managers (q19b).
  - <u>Calculation:</u> Those who answered any of "1-2", "3-5", "6-10" or "More than 10" to q19b (i.e. any of response options 2-5) out of all those who answered the question.

<sup>&</sup>lt;sup>8</sup> Indicator is only reported in the national BWRES tables and is not included in organisation benchmark reports.

- **Metric 4c**: Percentage of staff with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness experiencing harassment, bullying or abuse from other colleagues (q19c).
  - <u>Calculation:</u> Those who answered any of "1-2", "3-5", "6-10" or "More than 10" to q19c (i.e. any of response options 2-5) out of all those who answered the question.
- **Metric 4d**: Percentage of bank workers with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness saying that the last time they experienced harassment, bullying or abuse at work, they or a colleague reported it.
  - <u>Calculation</u>: Those who answered "Yes, I reported it", "Yes, a colleague reported it", or both of those responses to Q19d out of all those who answered either "Yes" or "No" to Q19d.
- **Metric 5**: Percentage of bank workers with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness believing that their organisation acts fairly towards staff regardless of ethnic background, gender, religion, sexual orientation, disability or age.
  - <u>Calculation</u>: Those who answered "Yes" to Q20, out of all those who answered the question.
- **Metric 6**: Percentage of staff with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness saying that they have felt pressure from their organisation to come to work, despite not feeling well enough to perform their duties.
  - <u>Calculation</u>: Those who answered "Yes" to q16e, out of all those who answered the question.
- **Metric 7**: Percentage of bank workers with a long-lasting health condition or illness compared to staff without a long-lasting health condition or illness saying that they are satisfied with the extent to which their organisation values their work.
  - <u>Calculation</u>: Those who answered "Satisfied" or "Very Satisfied" to Q6b, out of those who answered the question.
- **Metric 8**: Percentage of bank workers with a long-lasting health condition or illness saying that their employer has made reasonable adjustment(s) to enable them to carry out their work.
  - <u>Calculation</u>: Those who answered "Yes" to Q40b, out of those who answered the question, excluding those who answered "No adjustment required".
- **Metric 9a**: The 'Staff engagement' score for bank workers with a long-lasting health condition or illness, compared to bank workers without a long-lasting health condition or illness and the 'Staff engagement' score for all staff in the organisation.
  - <u>Calculation</u>: for the calculation of the 'Staff engagement' score, please refer to the details outlined for theme in table 2 in <u>Section 3.2</u>.

Organisation results are presented unweighted. National results are weighted to account for trust size.